Updating your Pronouns and Gender Identity in Self-Service 08/10/17

Start by going to my.ringling.edu and click on Self-Service

- 1. Click on My Profile.
- 2. Click Personal Information.
- 3. Click Gender Identity Information

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4. You will now see your current information. By clicking Edit you have the option to edit the information.

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5. Select your desired Gender Identity and Pronouns from the drop-down menus and click Save to finish. You do not have to select either, you can leave them both blank.

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