

List of Acceptable Documents for I-9 Form

New hires must complete their I-9 Form *on or before* their first date of employment. New hires will be asked to provide documents from the lists below. The I-9 Form is mandated by U.S. Citizenship and Immigration Services and requires all U.S. employers to verify the identity and work authorization of its employees.

www.uscis.gov/i-9-central/about-form-i-9

PROVIDE ONE ORIGINAL & UNEXPIRED DOCUMENT FROM LIST BELOW:

List A: Identity and Employment Authorization

- U.S. Passport or U.S. Passport Card
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- For nonimmigrant aliens authorized to work for a specific employer:
Foreign Passport, Form I-94 *and* endorsement of nonimmigrant status
- Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on machine readable immigrant visa
- Employment Authorization Document that contains a photograph (Form I-766)
- Passport from the Federated States of Micronesia or Republic of Marshall Islands with Form I-94

OR

PROVIDE ONE ORIGINAL & UNEXPIRED DOCUMENT FROM EACH LIST BELOW:

List B: Identity Only

- Driver's license or ID card issued by the U.S. that contains a photograph and information such as height, weight, gender and address
- School ID with photograph
- ID card issued by federal, state or local government agency that contains a photograph and information such as height, weight, gender and address
- Voter registration card
- U.S. Military card, draft record or Military dependent's card
- Native American tribal document
- U.S. Coast Guard Merchant Mariner card
- Driver's license issued by a Canadian government authority

List C: Employment Authorization Only

- Social Security card unless it includes employment restrictions
- Certificate of birth abroad issued by Department of State (Forms DS-1350, FS-545, FS-240)
- Original or certified copy of birth certificate issued by State, county, municipal authority or territory of the U.S. bearing an official seal
- Native American tribal document
- U.S. Citizen ID card (Form I-197)
- Resident Citizen ID card (Form I-179)
- Employment authorization document issued by the Department of Homeland Security